

Department Ministry Plans Elders

Our Mission: The mission of the Seventh-day Adventist Church is to make disciples of all people (Matthew 28:16-20), communicating the everlasting gospel in the context of the three angels' messages of Revelation 14:6-12, leading them to accept Jesus as personal Savior and unite with His remnant Church, disciplining them to serve Him as Lord and preparing them for His soon return.

Date Created/Revised: _____

Scheduled Department Meeting Dates: _____

Qualifications:

1. A committed born-again Christian and sound in the faith.
2. Example in Christian and family living.
3. Bears a deep and earnest burden for souls.
4. Active in truth-sharing, personal labor.
5. Returns faithful tithe to the local church.
6. Dresses according to the highest Christian standards.
7. Organized, responsible, and reliable.
8. Able to teach and relate kindly and lovingly to others.
9. Able to keep private matters confidential.
10. Ordained during church service.

Responsibilities & Actions Plans:

Church Services and Meetings

- Create schedule ensuring all elder responsibilities are met.
- Plan and assist in leadership of Sabbath worship service.
- Plan and assist in leadership of prayer meeting.
- Speak enthusiastically about the church's mission and outreach plans.
- Prepare and assist at baptismal services, communion, and anointing services.
- Attend Sabbath School, worship services, prayer meeting, business meetings, church board meetings, elders' meetings, and church functions whenever possible.

Action Plan: _____

Department Oversight

- Meet with departments to check goals/plans.
- Contact department leaders monthly for prayer and support.
- Assist departments in bringing any needed information/reports to church board.
- Help departments to maintain focus on the mission of soul-winning.

Action Plan: _____

Member Care

- Visit or contact each member/family yearly for prayer and spiritual encouragement.
- Encourage members to develop a personal relationship with Jesus by strengthening their habits of personal Bible study, prayer, and family worship.
- Encourage personal, truth-sharing labor among the members.
- Provide communion to shut-ins.
- Assist with hospital visitations.
- Communicate special member needs to the pastor.

Action Plan: _____

How can an elder model the overall mission of soul-winning and discipleship to the church?

List any additional goals or objectives for your department:
